

# FLIGHT SURGEON/AEROMEDICAL PHYSICIAN ASSISTANT NON-CLINICAL AVIATION MEDICINE PROGRAM TRAINING SUPPORT MATRIX (Active Component)

REQUIRED INTERVALS								X* Conduct during semi-annual AAPS		
No.	Action	Status	In-process	Annual	Semi-Annual	Quarterly	Monthly	Daily	As Needed	Remarks
1	Established an Aviation Medicine Standing Operating Procedures (SOP)		X	X	X*					Review Annually, The SOP may, where applicable, be consolidated at the battalion/squadron or regiment/brigade/group level.
2	Valid Flight Status Orders- FS-Aviation Career Incentive Pay(ACIP), APA- Hazardous Duty Incentive Pay(HDIP)		X		X*					
3	Flight Surgeon- Minimum Flying Hours-Active Duty			48 Hours	24 Hours		4 Hours			Bank Time-Go back up to 5 months for excess hours and go 3 months forward to make up time.
4	Flight Surgeon- Night Min.Flying Hours-Active Duty			10 Hours	N/A					
5	Aeromedical Physician Assistant-Minimum Flying Hours-Active Duty				X*		4 Hours			Bank Time-Go back up to 5 months for excess hours and go 3 months forward to make up time.
6	FS/APA Reading Card File		X		X*	X			X	FS/APAs will read and remain familiar with these files.
7	Inspect Individual Flight Record Folders (or ATS Controller Records) to ensure record contain the required DA Form 4186				X*					AAPS Requirement
8	Inspect individual Flight Records to ensure records contain applicable medical waiver approval letters				X*					AAPS Requirement
9	FDME/FDHS Tracking				X*		X			Via AERO.
10	Medical Portion of the Pre-Accident Plan		X	X	X*	X				systematic review to be conducted at least quarterly, exercise requiring all elements to physically respond must be conducted at least annually
11	FS/APA Safety & Standardize Council/Meetings				X*	X				Take part in aviation safety meetings, Councils will convene a minimum of quarterly regardless of unit status or location.
12	Unit Level Training and Aviation Safety (SAFETY STAND DOWN)				X*	X				Conduct aeromedical briefings held for both officer and enlisted personnel at unit-level training or aviation safety meetings.
13	Aviation Accident Prevention Surveys (AAPS), Ensure that Aviation Medicine was surveyed and documented at least semi-annually (Active Component) in each of the last five years.				X					ARMS Guide (Techniques) Aviation Medicine Checklist are acceptable forms of documentation of previous AAPS for the functional area of Aviation Medicine.
14	Unit Hazards Tracking Log.				X*				X	Hazards found during the AAPS will be tracked through the unit hazard tracking system.
15	Assist the unit Aircrew Life Support Equipment shop. (ALSE)				X*	X				Quarterly visits to monitor the ALSE program, with at least a semi-annual inspections as part of AAPS.
16	Aeromedical Training Program (altitude physiology, spatial disorientation (SD), aviation protective equipment, stress, fatigue and exogenous factors).			X	X*					The POI must be conducted once a year.
17	Mission Analysis to determine special aeromedical training requirements			X	X*				X	The POI must be conducted once a year.
18	MOS 68W TC 8-800 Medical Education and Demonstration of Individual Competence (MEDIC)			X	X*					
19	MOS 68W recertifying in accordance with National Registry of Emergency Medical Technicians			X	X*					
AIR AMBULANCE COMPANY/DETACHMENT										
20	Air medical crews of air ambulance units accurately reported on the Unit Status Report (USR) (MEDEVAC only)				X*	X				Verify Quarterly Training Brief/Unit Status Report (USR)
21	Established, in writing, a set of local medical treatment protocols for air ambulance personnel (Flight Medics) (MEDEVAC only)		X	X	X*					Once established review annually.
22	Provide and participate in the medical training air ambulance personnel (MEDEVAC only)				X*		X			Once a month during SGT Time Training.
23	Review reports of medical evacuations (run sheets) for appropriateness of the mission and care given (MEDEVAC only)				X*			X	X	
24	Airworthiness releases for all medical equipment taken aboard medical evacuation aircraft (MEDEVAC only)				X*					
25	MES for air ambulance operations accurately reported on the Unit Status Report (MEDEVAC only)				X*	X				Verify Quarterly Training Brief/Unit Status Report (USR)
26	MES AA (SKOT) shortages identified and on a valid requisition (MEDEVAC only)			X	X*		X		X	Inventory 10% monthly, 100% annually, and replace items as needed